SPENNYMOOR
TOWN COUNCIL

Telephone: 01388 815276
Email: info@spennymoor-tc.gov.uk

Our ref: IM/LH

2nd July 2025

Dear Member

You are summoned to attend Spennymoor Town Council's ordinary meeting of the **POLICY & RESOURCES COMMITTEE** to be held in the Council Chamber on **Tuesday 8th July 2025** at 6.45pm.

SPENNYMOOR TOWN COUNCIL
POLICY & RESOURCES COMMITTEE
ORDER OF BUSINESS - Meeting to be held 8th July 2025

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

1. **Apologies for Absence** - To consider for approval.

2. **Declarations of Interest** - to note declarations of interest from Members on items on the agenda.

3. **Members Dispensations -** to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act and Standing Order 14.

4. **Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.

5. **Monthly Bank Reconciliation** for June 2025 (enclosed) – to receive the bank reconciliation as at 30th June 2025 and for signing by the Chair.

6. **Supplier Activity Report** to 30th June – To receive the report detailing supplier activity for the period 1st June – 30th June 2025.

7. **Purchase Orders Report for June 2025** – the Committee is recommended to note that there were no emergency purchase orders above £2,500 issued in June 2025.

8. **Committee Minutes** - To submit and if approved, confirm as a correct record the Minutes of the Policy and Resources Committee held on 10th June 2025 for signing.

9. **Planning** – to consider any planning applications received prior to the meeting.

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10 **Review Of Risk Management Strategy -** To review and approve the amended Council's Risk Management Strategy (Version 5 draft, attached).

11 **Review of Volunteer Policy for the Bob Abley Gallery –** To review and approve the amended Council's Volunteer Policy for the Bob Abley gallery (Version 4 draft, attached).

12 **Review of Publication Scheme** – To review approve the amended Council's Publication Scheme (Version 5 draft, attached).

13. **Hand Wash Dryer Service Contract** – Members are requested to consider the report of the Grounds & Facilities Manager and the recommendation to appoint Wallgate to undertake the service contract on a 3 year basis at a cost of £2,730.00 per year.

Ian Morris MA FSLCC
Town Clerk
2 July 2025

To: **Chair – Cllr C Maddison**
Vice-Chair – Cllr E Wood
All Members of Spennymoor Town Council
cc Public Notice