



Our ref: IM/LH

1st April 2025

Dear Member

You are summoned to attend Spennymoor Town Council's ordinary meeting of the **POLICY & RESOURCES COMMITTEE** to be held in the Activity Room of Spennymoor Leisure Centre on **Tuesday 8th April 2025** at 6.45pm.

SPENNYMOOR TOWN COUNCIL
POLICY & RESOURCES COMMITTEE
ORDER OF BUSINESS - Meeting to be held 8th April 2025

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

1. **Apologies for Absence** - To consider for approval.
2. **Declarations of Interest** - to note declarations of interest from Members on items on the agenda.
3. **Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act and Standing Order 14.
4. **Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
5. **Monthly Bank Reconciliation** for March 2025 (enclosed) – to receive the bank reconciliation as at 31st March 2025
6. **Supplier Activity Report** to 31st March– To receive the report detailing supplier activity for the period 1st March – 31st March 2025.
7. **Purchase Orders Report for March 2025** – the Committee is recommended to note that there were no emergency purchase orders above £2,500 issued in March 2025.
8. **Committee Minutes** - To submit and if approved, confirm as a correct record the Minutes of the Policy and Resources Committee held on 11th March 2025 for signing.
9. **Planning (enclosed)** – to consider any planning applications.
10. **Community Grant Application** – to consider a request for £200 to the parent of a school pupil from Kirk Merrington towards expenses for a school trip to Zanzibar.



SPENNYMOOR TOWN COUNCIL

Telephone: 01388 815276
Email: info@spennymoor-tc.gov.uk

Ian Morris MA FSLCC
Town Clerk
1st April 2025

To: **Chair – Cllr N Foster**
Vice-Chair – Cllr A Lowther
All Members of Spennymoor Town Council
cc Public Notice