



Our ref: IM/LH

4 December 2024

Dear Member

You are summoned to attend Spennymoor Town Council's SPECIAL meeting of the **POLICY & RESOURCES COMMITTEE** to be held in the Council Chamber on **Tuesday 10th December 2024** at 6.45pm.

**SPENNYMOOR TOWN COUNCIL**  
**POLICY & RESOURCES COMMITTEE**  
**ORDER OF BUSINESS - Meeting to be held 10th December 2024**

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

1. **Apologies for Absence** - To consider for approval.
2. **Declarations of Interest** - to note declarations of interest from Members on items on the agenda.
3. **Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act and Standing Order 14.
4. **Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
5. **Planning (enclosed)** – to consider any planning applications
6. **Outline Draft Budget 2025/26** – to consider the report of the Town Clerk outlining the first draft budget for the 2025/26 financial year – **to follow**.
7. **To exclude the press and public** - Members are asked to resolve to exclude the press and public from the meeting due to the confidential nature of the following items which relates to sensitive staffing proposals. (Public Bodies (Admission to Meetings) Act 1960 and s100 Local Government Act 1972 apply)
8. **Staffing Restructure** – to consider the update on the restructure of the Town Council's staffing establishment and approve the new structure for implementation in January 2025.

Ian Morris MA FSLCC  
**Town Clerk**  
4 December 2024

**To: Chair – Cllr N Foster**  
**Vice-Chair – Cllr A Lowther**



# SPENNYMOOR TOWN COUNCIL

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**All Members of Spennymoor Town Council  
cc Public Notice**