



Our ref: IM/LH

15th October 2024

Dear Member

You are summoned to attend Spennymoor Town Councils ordinary Meeting of **FULL TOWN COUNCIL** to be held in the Council Chamber on **Tuesday 22nd October 2024 at 6.45pm**

SPENNYMOOR TOWN COUNCIL ORDER OF BUSINESS
Meeting to be held 22nd October 2024

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

- 1 **Apologies for Absence** - To consider for approval.
- 2 **Declarations of Interest** - to note declarations of interest from Members on items of the agenda.
- 3 **Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act.
- 4 **Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
- 5 **Minutes** - To submit and if approved, confirm as a correct record the Minutes of the Town Council meeting held on 24 September 2024 for signing.
- 6 **Committee Minutes** - To receive the Minutes of the Meetings of the under mentioned Standing Committees of the Council:
 - a) Policy & Resources Committee 15th October 2024 – *to follow*
 - b) Facilities & Recreation Committee 15th October 2024 – *to follow*
- 7 **Planning** - Members are requested to consider any planning applications received.
- 8 **Mayors Communications** - Members are requested to consider the update from the Town Mayor.
- 9 **Governance Checklist** – Members are requested to receive the schedule referring to decisions taken at Meetings in September



- 10. Audited Annual Governance & Accountability Return 2023/24** – to receive and consider the audited Annual Governance & Accountability Return, Auditor's Report and Notice of Completion of audit for the 2023/24 financial year
- 11. To exclude the press and public** – Members are asked to resolve to exclude the press and public from the meeting due to the confidential nature of the following item which relates to draft proposals on sensitive employment matters. (Public Bodies (Admission to Meetings) Act 1960 and s100 Local Government Act 1972 apply)
- 12. Town Council Staffing Restructure**– to receive the report of the Town Clerk including a staffing restructure context statement and to approve the launch of a 30-day staff and trade unions consultation on the proposed changes.

Ian Morris MA FSLCC
Town Clerk
15th October 2024

To: Mayor – Cllr D Taylor
Vice-Chair – Cllr A Grainger
All Members of Spennymoor Town Council
cc Public Notice