



Our ref: IM/LH

3rd September 2024

Dear Member

You are summoned to attend Spennymoor Town Council's ordinary meeting of the **POLICY & RESOURCES COMMITTEE** to be held in the Council Chamber on **Tuesday 10th September 2024** at 6.45pm.

SPENNYMOOR TOWN COUNCIL
POLICY & RESOURCES COMMITTEE
ORDER OF BUSINESS - Meeting to be held 10th September 2024

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

1. **Apologies for Absence** - To note any apologies submitted.
2. **Declarations of Interest** - to note declarations of interest from Members on items on the agenda.
3. **Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act and Standing Order 14.
4. **Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
5. **Committee Minutes** - To submit and if approved, confirm as a correct record the Minutes of the Policy and Resources Committee held on 9th July 2024 for signing.
- 6a. **Monthly Bank Reconciliations for June & July (enclosed)** - to receive the bank reconciliations for June and July 2024.
- 6b. **Petty Cash reconciliation for May & June (enclosed)** – to receive the petty cash reconciliations for May & June 2024.
7. **Purchase Orders Report for July & August** – to note the following emergency Purchase Orders over £2,500 issued in July & August 2024:
 - 7.1 order no. 16749 for £7,889.63 + VAT (recoverable) issued 18/7/2024 to Northern Gas Networks for reconnection of the damaged gas supply to Middlestone Moor Community Centre. Members are asked to note that this was a single-supplier scenario, and that the costs are covered by the Council's insurance and so there is no net budget impact.



- 7.2 order no. 16786 for £5,925.00 + VAT (recoverable) issued 9/8/2024 to Share Energy for a technical feasibility study for the aerodrome PV project. A full technical procurement process had been undertaken on the Council's behalf by our retained consultants Local Energy Systems, and the order was placed in consultation with the Chairs of P&R Committee and Council. The project is fully-funded by external grant funding from the North East Net Zero Hub.
- 7.3 order no. 16796 for £6,938.00 + VAT (recoverable) to North East Door Systems for urgent works to mitigate health and safety failures to a number of roller shutter doors at Council premises. Prices were sought from local competent contractors in line with Financial Regulations and the contract awarded to the lowest priced proposal.

8. **Planning (enclosed)** – to consider any planning applications.
9. **Community Grant Application: Spennymoor Boxing Academy** – to consider a Community Grant Application from Spennymoor Boxing Academy for £500.00 towards the costs of a fundraising boxing show (application form attached).

Members are asked to note that the Council has already committed £7,550 of the £20,000 Community Grants budget this financial year, with £12,450 remaining.

Ian Morris MA FSLCC
Town Clerk
3 September 2024

To: **Chair – Cllr N Foster**
Vice-Chair – Cllr A Lowther
All Members of Spennymoor Town Council
cc Public Notice