



Our ref: Au.11M/LH

5 July 2024

Dear Members

You are summoned to attend Spennymoor Town Council's ordinary meeting of the **AUDIT COMMITTEE** to be held in the Council Chamber on **Thursday 18th July 2024** at 10.00am.

SPENNYMOOR TOWN COUNCIL
AUDIT COMMITTEE
ORDER OF BUSINESS - Meeting to be held 18th July 2024

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

1. **Apologies for Absence** - To consider for approval.
2. **Declarations of Interest** - to note declarations of interest from Members on items on the agenda.
3. **Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act and Standing Order 14.
4. **Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
5. **Minutes of Last Meeting** - To submit and if approved, confirm as a correct record the Minutes of the Audit Committee meeting held on 12 May 2023 for signing.
6. **Internal Auditors Annual report for 2023/24** – for members to receive and consider the Internal Auditor's report for 2023/24. The Internal Auditor Mark Fletcher will be in attendance to present the report.
7. **Joint Panel on Accountability and Governance Practitioners' Guide 2024** – for members to receive and note the JPAG practitioners' guide 2024 which will be used as the basis for the 2025 External Audit process.



SPENNYMOOR TOWN COUNCIL

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8. **Audit Plan 2024/25** – for members to review the 2023/24 plan and the original 3-year audit programme and consider any wider priorities for 2024/25. One recommended addition to the plan is a review of compliance with the Local Government Transparency Code 2015 as per recommendation 5.77 in the JPAG 2024.
- 9 **Internal Audit Arrangements** - to review the adequacy and effectiveness of Internal Audit arrangements.

Ian Morris MA FSLCC
Town Clerk
18 July 2024

**To: All Members of the Audit Committee of Spennymoor Town Council –
Cllrs I Geldard, S Gilling, N Foster, B Thorkildsen, A Lowther, C Maddison,
L Maddison, B McAloon, D Ranyard, D Taylor and E Wood.
All other Town Council members for information only**