



Our ref: IM/LH

4th June 2024

Dear Member

You are summoned to attend Spennymoor Town Council's ordinary meeting of the **POLICY & RESOURCES COMMITTEE** to be held in the Council Chamber on **Tuesday 11th June 2024** at 6.45pm.

SPENNYMOOR TOWN COUNCIL
POLICY & RESOURCES COMMITTEE
ORDER OF BUSINESS - Meeting to be held 11th June 2024

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

1. **Apologies for Absence** - To consider for approval.
2. **Declarations of Interest** - to note declarations of interest from Members on items on the agenda.
3. **Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act and Standing Order 14.
4. **Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
5. **Monthly Cash Flow Reports for April & May (to follow)** - to consider the financial reports for April & May 2024.
6. **Purchase Orders Report for April & May 2024** – no emergency Purchase Orders over £2,500 were issued in April & May 2024
7. **Committee Minutes** - To submit and if approved, confirm as a correct record the Minutes of the Policy and Resources Committee held on 14th May 2024 for signing.
- 8.. **Planning** – to consider any planning applications received prior to the meeting.
9. **Community Grant Funding Application – Spennymoor Banner Group** To consider the report of the Town Clerk regarding a request from Spennymoor Banner Group for a community grant of £1,300 towards the cost of their annual trip to the Durham Miners Gala event.



10. **Town Council communication and marketing** – to consider the report of the Town Clerk reviewing the Council's current approach to communication and marketing and proposing an amendment to the current arrangements with the Council's external PR/Communications contractor Creo Comms.
11. **Spennymoor Town Band** – to consider the report of the Town Clerk outlining the Town Band's proposal for allocation of the £15,000 Town Band earmarked reserve over the next three financial years.
12. **Working Group update** – to consider the report of the Town Clerk on the proposed schedule of Working Group meetings for the 2024/25 civic year.

Ian Morris MA FSLCC
Town Clerk
4 June 2024

To: Chair – Cllr N Foster
Vice-Chair – Cllr A Lowther
All Members of Spennymoor Town Council
cc Public Notice