



Our ref: SS/LH

16th January 2024

Dear Member

You are summoned to attend Spennymoor Town Council's special meeting of the **POLICY & RESOURCES COMMITTEE** to be held in the Council Chamber on **Tuesday 23rd January 2024** at 6.45pm.

**SPENNYMOOR TOWN COUNCIL**  
**POLICY & RESOURCES COMMITTEE**  
**ORDER OF BUSINESS - Meeting to be held 23rd January 2024**

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

1. **Apologies for Absence** - To consider for approval.
2. **Declarations of Interest** - to note declarations of interest from Members on items on the agenda.
3. **Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act and Standing Order 14.
4. **Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
5. **Fees & Charges 2024-25** – to consider the report.
6. **Draft Budget 2024/25** – to agree the draft 2024/25 budget.

Samantha Shippen FCG, FSLCC, CMC  
**Interim Town Clerk**  
17 January 2024

To: **Chair – Cllr C Nelson**  
**Vice-Chair – Cllr S Gilling**  
**All Members of Spennymoor Town Council**  
**cc Public Notice**