



Our ref: SS/LH

4 December 2023

Dear Member

You are summoned to attend a **SPECIAL MEETING** of Spennymoor Town Council to be held in the Council Chamber on **Tuesday 12 December 2023 on the rising of the Facilities and Recreation Committee**

SPENNYMOOR TOWN COUNCIL ORDER OF BUSINESS
Meeting to be held 12 December 2023

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

- 1 **Apologies for Absence** - To consider for approval.
- 2 **Declarations of Interest** - to note declarations of interest from Members on items of the agenda.
- 3 **Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act.
- 4 **Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
- 5 **Exclusion Of The Press And Public**
Members are requested to move the following motion:
“That in accordance with the provision of S1 of the Public Bodies (Admission to Meetings) Act 1960, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted is in regards of a staffing matter”.
- 6 **Town Clerk Appointment** – to consider the recommendation of the Interview Panel.

Samantha Shippen FCG, FSLCC, CMC
Interim Town Clerk
6th December 2023