



Our ref: SS/LH

22 November 2023

Dear Member

You are summoned to attend Spennymoor Town Councils ordinary Meeting of **FULL TOWN COUNCIL** to be held in the Council Chamber on **Tuesday 28 November 2023 at 6.45pm**

SPENNYMOOR TOWN COUNCIL ORDER OF BUSINESS
Meeting to be held 28 November 2023

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

- 1 Apologies for Absence** - To consider for approval.
- 2 Declarations of Interest** - to note declarations of interest from Members on items of the agenda.
- 3 Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act.
- 4 Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
- 5 Minutes** - To submit and if approved, confirm as a correct record the Minutes of the Town Council meeting held on 31 October 2023 for signing.
- 6 Committee Minutes** - To receive the Minutes of the Meetings of the under mentioned Standing Committees of the Council:

a)	Policy & Resources Committee	14 November 2023
b)	Facilities & Recreation Committee	14 November 2023
c)	Special Committee	21 November 2023
d)	Appeals Committee x3	15 November 2023
- 7 Planning** - Members are requested to consider any planning applications received.
- 8 Mayors Communications** - Members are requested to consider the update from the Town Mayor.
- 9 Governance Checklist** – Members are requested to receive the schedule referring



to decisions taken at Meetings in October.

- 10 **Durham County Council Consultation on further proposals to balance the Council's budget** – deferred from 31 October 2023, no further Member comments received.
- 11 **New Premises Licence – Top Hat Studios** – to consider any response.
- 12 **Horticulture** - to consider the report.
- 13 **Pay Award** – to note the report.
- 14 **Temporary change of Financial Regulations Debit Card** – to consider the report.
- 15 **Temporary RFO** – to consider the report.
- 16 **CCLA Signatories** – to consider the report.
- 17 **Audited AGAR 2022/23** - to note the contents
- 18 **Durham County Council Standards Local Determination Decision Notice** – to consider the Decision Notice in respect of Cllrs B Calder & D Ranyard.
- 19 **EXCLUSION OF THE PRESS AND PUBLIC**
Members are requested to move the following motion:

“That in accordance with the provision of S1 of the Public Bodies (Admission to Meetings) Act 1960, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted is in regards of a staffing matter”.
- 20 **Staffing Matters** – to consider a confidential report from the Interim Town Clerk regarding a request from a staff member.

Samantha Shippen FCG, FSLCC, CMC
Interim Town Clerk
22 November 2023

To: Mayor – Cllr I Geldard
Vice-Chair – Cllr D Taylor
All Members of Spennymoor Town Council
cc Public Notice