



Our ref: SS/LP

18 July 2023

Dear Member

You are summoned to attend Spennymoor Town Councils ordinary Meeting of **FULL TOWN COUNCIL** to be held in the Council Chamber on **Tuesday 25 July 2023 at 6.45pm**

SPENNYMOOR TOWN COUNCIL ORDER OF BUSINESS
Meeting to be held 25 July 2023

The Council would like to advise that this meeting is being audio and video recorded and will subsequently appear on the Council website. If you decide to remain in the room, it will be taken that you have given consent, for both yourself and any other person you are responsible for, to be recorded as stated. Could I ask that all mobile devices are either switched off or to silent during this meeting.

- 1 Apologies for Absence** - To consider for approval.
- 2 Declarations of Interest** - to note declarations of interest from Members on items of the agenda.
- 3 Members Dispensations** - to consider written requests for dispensations from Members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act.
- 4 Public Participation** - members are requested to receive and consider any questions from Members of the Public in accordance with Standing Order 13.
- 5 Planning** - Members are requested to consider any planning applications received.
- 6 Minutes** - To submit and if approved, confirm as a correct record the Minutes of the Town Council meeting held on Tuesday 27th June & Tuesday 4th July 2023 for signing.
- 7 Committee Minutes** - To receive the Minutes of the Meetings of the under mentioned Standing Committees of the Council:

a)	Policy & Resources Committee	11 July 2023
b)	Facilities & Recreation Committee	11 July 2023
c)	Cow Plantation Committee	27 June 2023
- 8 Mayors Communications** - Members are requested to consider the update from the Town Mayor.
- 9 Financial Regulation – Issue of Debit Card** - Members are requested to consider



the report from the Interim Town Clerk.

- 10 Annual Report** – Members to consider the report.
- 11 Governance Checklist** – Members are requested to receive the schedule referring to decisions taken at Meetings in June 2023.
- 12 URGENT ITEMS OF COUNCIL BUSINESS ARISING DURING SUMMER RECESS**
As has occurred previously, Members are requested to consider giving delegated authority to the Mayor or Deputy Mayor in the Mayor's absence, in consultation with the Interim Town Clerk to make urgent decisions required to expedite Town Council business during the Summer Recess. Any decisions made under delegated authority will be reported to the Council in September for information only.

Samantha Shippen
FCG, FSLCC, CMC

Interim Town Clerk
18 July 2023

To: Mayor – Cllr I Geldard
Vice-Chair – Cllr D Taylor
All Members of Spennymoor Town Council
cc Public Notice