

SPENNYMOOR TOWN COUNCIL ACTION PLAN – 2022/23

Key: TC – Town Clerk
 P & R – Policy and Resources Committee
 F & R – Facilities and Recreation Committee
 CFM – Commercial and Facilities Manager/Deputy Town Clerk
 IA – Internal Auditor
 GE) – Grounds and Estates Officer
 Spennymoor TC – Spennymoor Town Council

Objective	Responsible Organisation and Partners	Actions/Solutions/Comments	Timescale/to be completed by	Action Owner	Review	Priority/overall status
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Dog Walking Area Clyde Tce	Spennymoor TC	Consultation with neighbouring residents Next steps dependent on results of survey – report to Council	July 2022 Sept 2022	TC TC	F & R	High
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Funding: There is no funding allocated for this project.

Update: Consultation complete. Residents not in favour of dog walking area.

Updates:						
Construction of Spennymoor Cricket Club Pavilion	Spennymoor TC and Rufus Creative Designs	Planning Permission Granted Works to Commence Works to Complete	April 2022 June 2022 October 2022	CFM and SMT	F & R	High
Funding: Funding from Sport England, the Town Council, Spennymoor Cricket Club, Insurance pay out. £221,000						
Updates: Re-build progressing to timescales and Sport England are content with work to date.						
Create an Environmental Working Group	Spennymoor TC	Hold first meeting in June 2022 Create a long term strategy for the Council to adopt To include: survey of Town Council's Carbon Impact Carbon Impact Strategy – Accreditation with Investors in the Environment Progress to Paperless Office Council Vehicles – investigate move to hybrid or fully electric vehicles	June 2022 March 2023	TC SMT and Env Working Group	F & R	High
Funding: No funding required for Group, but funding put aside in allocated reserves to implement actions from Group. £20,000						
Updates: <i>Struggling to deliver as internally staff do not have the specialist knowledge required. In talks with other Town/Parish Councils to ascertain whether it is possible to jointly fund an expert via DCC to support.</i>						

Small play area Byers Green	Spennymoor TC	Consultation with local residents Expressions of Interest x 2 to AAP for Towns and Villages Funding Report to Council following response from AAP for decision as to progression	May 2022 May 2022 AAP timescales unknown	TC TC	F & R	Medium
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Funding: £20k put aside for project, with a view to applying for external funding.

Updates: AAP have turned down the Expression of Interest.

Inspection of area next to small play area has identified underground sewerage infrastructure so the area is not suitable for the installation of a MUGA.

Costs have been obtained for the installation of a MUGA on the concrete area/former tennis court at the far side of the football pitch. Applications are being made to external funding sources.

Develop Comms Strategy	Spennymoor TC and CREO	Develop Comms Strategy and present to Council	July 2022	CFM	P & R	Medium
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Funding: Budget line agreed. £10,800

Updates: Comms strategy in place. **COMPLETE**

Enhance Website	Spennymoor TC and CREO	Staff to work with CREO comms to highlight issues with Website	August 2022	All Office Staff/SMT	P & R	Medium
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Funding: Monies in allocated reserves. £6,000

Updates: Work in progress. This will take some time and at any given time some pages on the website will not be available as and when they are being updated.

Updates: Work progressing to ensure all requirements in place to progress to Quality stage.

25.10.22 Report to Council, Council resolved all items in place to progress to Quality stage application.