

SPENNYMOOR TOWN COUNCIL

NOMINATIONS FOR CIVIC AWARDS

This form is to be used for nominations for the following awards:

Scroll of Honour

The Scroll of Honour is the highest award and reserved for those individuals or groups who have demonstrated an outstanding and noteworthy contribution to the well-being and benefit of society and/or in their field of endeavour.

Certificate of Recognition of Achievement

This award may be granted to an individual or group who has made a significant contribution, over and above normal expectations to the well-being of society and/or in their field of endeavour.

As each nomination will be assessed by the Civic Initiatives and Honours Sub-Committee comprising of Councillors of the Town Council, those submitting nominations are asked to supply as much information as possible about the nominees and use this pro-forma.

Name of Nominee/Group:

Name of Honour: Scroll of Honour/Certificate of Recognition of Achievement*

*please delete which does NOT apply

Citation (in this section please provide reasons why you feel the person/group deserves the award):

Please note that all nominations must be made and assessed in strict confidence. Under no circumstances should candidates be informed that they are under consideration.

Please continue on to the next/separate page

Name and address of person submitting the nomination:

Date:

Please email the form to **info@spennymoor-tc.gov.uk** or deliver/post the form to
c/o The Town Clerk, Town Hall, The High Street, Spennymoor, DL16 6DG

For Town Council Use Only

Nomination Supported/Nomination Declined*

Date of Meeting (Civic Initiatives and Honours Sub-Committee):

Nomination Support/Nomination Declined*

Date of Meeting (Full Council):

*delete as appropriate